



BREED STANDARD, RULES AND CODE OF ETHICS

BREED STANDARD

GENERAL APPEARANCE Compact, elegant, and sound, with substance.

CHARACTERISTICS Keen, alert, gay, and sporting.

TEMPERAMENT Discerning and devoted.

HEAD AND SKULL Long skull, flat and narrow, level and wedge shaped, without showing cheek muscles, well filled up under eyes, with tapering, tight lipped mouth.

EYES Relatively small, dark and sparkling. Almond shaped, not prominent.

EARS Small and 'V' shaped, carried well above top line of head, and hanging close to head, above the eyes.

MOUTH Jaws level with perfect scissor bite (i.e., upper teeth closely overlapping lower teeth and set square to jaws).

NECK Fairly long, and tapering from shoulder to head, slightly arched at crest, free from throatiness.

FOREQUARTERS Shoulders clean and well sloped. Front narrow and deep. Forelegs quite straight, set on well under dog and of proportionate length to body.

BODY Short with well sprung ribs, slightly arched over the loin, and cut up behind ribs.

HINDQUARTERS Strong and muscular, well bent at stifle. Hind legs neither cow hocked, nor with feet turned in.

FEET Small, semi-hare footed and strong with well arched toes.

TAIL Short, and set on where arch of back ends, thick where it joins body, tapering to a point, carried not higher than level of back.

GAIT/MOVEMENT Straight, free and balanced with good-reaching forequarters and driving power in hindquarters.

COAT Close, smooth and glossy, of firm texture.

COLOUR Jet black and rich mahogany tan, distributed as follows:

Head: muzzle tanned to nose, nose and nasal bone jet black. Small tan spot on each cheek, and above each eye, under jaw and throat tanned with distinct tanned 'V'.

Legs: from knee downward tanned, with the exception of toes, which shall be pencilled with black, and a distinct mark (thumb mark) immediately above feet. Inside hind legs tanned but divided with black at stifle joint.

Under tail: tanned, vent tanned by marking as narrow as possible so that it is covered by tail. A slight tan mark on each side of chest.

Tan on outside hind legs, commonly called breeching, is undesirable. In all cases black should not run into tan and vice versa, but division between colours clearly defined.

SIZE Ideal height at shoulder: **Dogs** 41 cm (16 inches). **Bitches** 38 cm (15 inches).

FAULTS Any departure from the foregoing points should be considered a fault and the seriousness with which the fault should be regarded in exact proportion to its degree and its effect upon the health and welfare of the dog.

NOTE Male animals should have two apparently normal testicles fully descended into the scrotum.

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THE RULES OF THE BRITISH MANCHESTER TERRIER CLUB

(as updated at the 2019 AGM & approved by The Kennel Club)

1. NAME AND OBJECTIVES

The Club shall be called the British Manchester Terrier Club. Its objectives are:

- (i) to encourage the breeding of Manchester Terriers in accordance with the breed standard
- (ii) to help members and other interested parties to preserve the true type and character of the breed and
- (iii) to promote the varied talents of the breed at dog shows, agility competitions, obedience, heelwork to music, exhibitions, and the Kennel Club Good Citizens scheme.

2. MEMBERSHIP

The Club shall consist of: PATRONS (maximum of five (5) in number), PRESIDENT, VICE PRESIDENTS (maximum of four (4) in number), and an unlimited number of Members.

The Honorary Officers of the Club, CHAIRMAN, VICE CHAIRMAN, TREASURER, SECRETARY, ASSISTANT SECRETARY and a COMMITTEE of twelve (12) Members.

3. MANAGEMENT

- a) The management of the Club shall be in the hands of the Officers and Committee, who shall hold meetings as often as deemed necessary, but at least every four (4) months, to conduct the business of the Club.
- b) A record of all Meetings shall be kept in a Minute Book which shall be available for inspection by Members at the Annual General Meeting.
- c) A quorum for Meetings of Officers and Committee shall be five (5) Members, one of which must be an Officer.
- d) In the event of positions becoming vacant between Annual General Meetings, the Committee, if they so wish, shall have the power to co-opt Members onto the Committee. Those co-opted shall hold office until the next General Meeting where an election of Officers and Committee takes place.
- e) The Committee shall also have the power, if they so wish, to co-opt Members for other duties (i.e. Cup, Point and Social Stewards, Editors, Show Managers etc.), and these persons may be invited to attend Committee Meetings, but shall have no voting rights at these meetings.
- f) No individual who has been a Member continuously for less than three (3) years may be elected onto the Committee or as an Officer of the Club.
- g) The Club must send a list of Members and their addresses to the Kennel Club with the Annual Returns and, if so requested, make an up-to-date list of Members available for inspection by the Kennel Club and Members of the Club.

4. FINANCE

- a) The Financial Year of the Club shall be from 1st December to 30th November.
- b) A Banking Account shall be held in the name of the Club into which all revenue of the Club shall be paid and from which withdrawal shall be made only on the signatures of both the Treasurer and one of the following Officers; Chairman, Vice Chairman or Secretary.
- c) Only the Secretary and Treasurer shall be empowered to incur debts on behalf of the Club's business and out of pocket expenses shall be refunded.
- d) The Club shall appoint a Professional Accountant to Audit the accounts and an Audited revenue account balance sheet must be available at the Annual General Meeting at which the Annual Report and Accounts shall be presented and copied into the minute book.
- e) The Auditor may inspect all books and accounts of the Club giving seven (7) days notice, when those and all other correspondence shall be laid before them.
- f) All books of the Club must be available to all Members.
- g) No money, gift or payment shall be made out of Club funds to any Officer or Member until it is passed by a General Meeting.
- h) Balance sheets and accounts will be circulated with the Agenda.

5. ANNUAL SUBSCRIPTIONS

- a) The Annual Subscription shall be such amount as agreed by Members at the Annual General Meeting and notified to the Kennel Club.
- b) No Member whose Subscription is unpaid is entitled to any of the privileges of Membership and if the Member fails to pay outstanding Subscriptions by 1st March, his/her name shall be automatically erased from the register of Members. Acceptance back shall be dependent upon a new application for Membership, payment of the Annual Subscription and acceptance by the Committee.
- c) For New Members who join after 1st November, the subscription paid carries Membership through to the end of the following year.

6. CLUB PROPERTY

- a) The property of the Club shall be the responsibility of the Committee.
- b) All Cups and Trophies offered to and accepted by the Club shall be assets of the Club, and shall, as far as possible, be awarded according to the donors wishes.
- c) A receipt must be given for any trophy or cup won, and a perpetual cup or trophy must be returned to the Cup Steward on demand, or by arrangement to an Officer of the Club and to no other person.
- d) The name of the winning dog may be engraved on Club Cups and Trophies, in an appropriate manner, by the owner of the winning dog, at their own expense.

7. DISSOLUTION OF THE CLUB

- a) In the event of the dissolution of the Club, a General Meeting shall be called for the purpose of disposing of the Club's assets.
- b) As far as is possible donors of Cups and Trophies shall have the first opportunity to recover those items, if they so wish.
- c) The Club shall sell assets to settle any outstanding debts and the remaining assets of the Club shall be donated to charities.

8. ELECTION OF MEMBERS

Nominations for Membership must be proposed by one fully paid-up Member and seconded by another, the Application for Membership form completed and the Annual Subscription enclosed. Election to Membership shall take place, by show of hands, at the next Committee Meeting or a General Meeting, whichever is the sooner.

9. VOTING RIGHTS

Each fully paid-up Member over the age of sixteen (16) years shall be entitled to one vote at Meetings where ballots of the Membership take place. Joint Memberships are entitled to one vote for each partner.

Postal votes are only available for the Judges Lists, written applications must reach the Secretary at least two (2) months before the date of the Meeting.

10. ELECTION OF OFFICERS AND COMMITTEE

- a) The honours of PATRON, which is awarded for life, and VICE PRESIDENT, which is awarded for a period of three (3) years, shall be a gift of the Committee, with the permission of the nominee. Nominees must gain a majority vote at a Committee Meeting and shall be ex officio.
- b) The position of PRESIDENT shall be awarded by the Membership for a period of three years and shall be ex officio.

Nominations for the President must be in writing, proposed and seconded by Members, with the nominee's permission, and received by the Secretary by 31st November and shall go before the Committee for their approval. Approved nominees must gain a majority vote in a ballot held at the Annual General Meeting.

- c) The CHAIRMAN, VICE CHAIRMAN, SECRETARY, TREASURER, ASSISTANT SECRETARY and a COMMITTEE of 12 members shall be elected by the Membership, by ballot form at each Annual General Meeting. They shall retire annually but may seek re-election. Members may nominate any eligible Member for these positions. The Chairman's post may only be held for a maximum of 5 years and at the end of that period the holder must stand down. The past Chairman's name may not then be re-submitted to the AGM until 1 year has passed. New nominations must be in writing, proposed and seconded, with the nominee's permission, and must reach the Secretary at least fourteen (14) days before the Annual General Meeting.
- d) No person whilst an undischarged bankrupt may serve on the Committee or hold any other office or appointment within a Kennel Club Registered Society.

11. THE ANNUAL GENERAL MEETING

- a) This shall be held at the most convenient time during the first four months of the calendar year.
- b) Notice of the Annual General Meeting shall be placed in Our Dogs and Dog World and on the members area of the club website and notified to the online chat group no later than six (6) weeks prior to the Meeting.
- c) Items for the agenda must reach the Secretary no later than four (4) weeks prior to the date of the meeting.
- d) Agendas will be posted on the members area of the club website and notified to the online chat group no later than two (2) weeks before the Annual General Meeting and issued at the meeting.
- e) Audited Accounts and Reports shall be made available to the membership two (2) weeks prior to the meeting.
- f) Only fully paid-up Members may be present at the Meeting and must personally sign the attendance book kept for this purpose.
- g) Two (2) persons shall be appointed scrutineers for the purpose of counting the votes cast in ballots taken at the meeting.
- h) A quorum for the Annual General Meeting shall be fifteen (15) Members.
- i) Any member requiring postal notification of the AGM/Agenda must notify the Secretary by 21st January of the relevant year.

12. GENERAL MEETINGS

- a) These will be held at least once a year, for the Membership to discuss Club matters and put forward suggestions to the Committee.
- b) Notice of these Meetings shall be placed on the Members' area of the club website and notified to the online chat group no later than four (4) weeks prior to the Meeting.
- c) Items for the agenda must be received by the Secretary no later than fourteen (14) days from the notice of the Meeting.
- d) Agendas shall be issued at the Meeting.
- e) A quorum for General Meetings shall be ten (10) Members.

13. SPECIAL GENERAL MEETINGS

- a) A Special General Meeting shall be summoned by the Secretary if six (6) Members request such a meeting, signed and in writing, stating the subject to be discussed.
The Committee is also empowered to call such a meeting.
- b) If such a meeting is not called within fourteen (14) days of the Secretary receiving the request, the said Members are empowered to call such a meeting, providing notice and all other requirements are complied with.
- c) Notice of a Special General Meeting, providing at least three (3) weeks notice and held within seven (7) weeks, must be given to the entire Membership, in writing, stating the subject to be discussed and the date, time and place of the Meeting.
- d) One of the six (6) Members requesting the Meeting may be empowered by the other five (5) to act on their joint behalf.
- e) No business other than that detailed on the agenda shall be discussed at the Meeting.
- f) The Meeting shall be deemed to be in order providing all the proper procedures have been followed, subject to the Rules of the Club and minutes entered into the minute book.
- g) A quorum for Special General Meetings shall be fifteen (15) Members.

14. THE JUDGES LISTS

- a) The Club shall each year produce a list of judges which must be submitted to the Kennel Club as part of the Annual Returns and distributed to all relevant interested parties.
- b) The judges Sub - Committee shall comprise all persons who are members of the British Manchester Terrier Club, together with the Secretary of the British Manchester Terrier Club, who have awarded Challenge Certificates (CCs) in the breed and, in the future, those persons, who on the date approved

to award Challenge Certificates, were members of the British Manchester Terrier Club. The Judges Sub-Committee will draw up new proposed Judges Lists and submit them to the Main Committee for approval. The quorum for the Sub-Committee meeting shall be five (5) persons.

- c) All persons included on the proposed Lists must meet the criteria laid out below, and in the opinion of the Judges Sub-Committee be suitable, with the knowledge and experience to Judge the breed.
- d) Members may nominate any person for the Judges Lists, in writing, giving details of why this person should be considered suitable to Judge the breed. Nominations must reach the Secretary by 31st December.
- e) The list shall be in five (5) parts, namely the A1, A2, A3, B and C lists, and each part shall be sub-divided into **Specialists** and **Non Specialists**.

A1 List Judges who have previously been approved by the KC to award CCs in the breed and have completed their first appointment. To have the support of the Club.

A2 List For persons who fulfil all the requirements for the **A3** List and who have been assessed in accordance with KC requirements and accepted by the KC for inclusion on an **A2** List and have the support of the Club.

A3 List Breed Specialists

1. Minimum of seven (7) years judging experience in the breed and have the support of the Club.
2. To have judged a minimum of fifty (50) dogs.
3. To have attended a seminar given by a KC accredited trainer and passed the relevant examination on KC regulations and judging procedures.
4. To have attended a Conformation and Movement “Hands-on Assessment” conducted by a Kennel Club Accredited Trainer and passed the assessment.
5. To have attended at least one (1) breed specific seminar run in accordance with the relevant KC code of best practice and passed an examination and/or assessment where applicable.
6. To have bred and/or owned a minimum of three (3) dogs when they obtained their first entry in the KC studbook (save in exceptional circumstances).
7. To have stewarded over a minimum period of three (3) years and twelve (12) shows.

A3 List Non Specialists

1. Minimum of seven (7) years judging experience in any one (1) breed (to include five (5) years in this breed) and have the support of the Club.
2. To have judged seventy (70) dogs in this breed.
3. To have awarded CCs in at least one (1) other breed.
4. To have attended at least one (1) breed specific judging seminar run in accordance with the relevant KC code of best practise and passed an examination and/or assessment where applicable.
5. To have bred and/or owned a minimum of three (3) dogs of any breed when they obtained their first entry in the KC studbook (save in exceptional circumstances).

B List Specialists

1. To have five (5) years’ experience owning and exhibiting in this breed and have the support of the Club.
2. To have judged ten (10) dogs of this breed.
3. To have attended at least one (1) breed specific judging seminar run in accordance with the relevant KC code of best practise and passed an examination and/or assessment where applicable.

B List Non Specialists

1. Minimum of five (5) years judging experience in any one breed and have the support of the Club.
2. To have judged eighteen (18) dogs of this breed.
3. To have attended at least one breed specific judging seminar, save in exceptional circumstances and at the discretion of the Judges Sub Committee, run in accordance with the relevant KC code of best practise, and passed an examination and/or assessment where applicable.

Please also see item j) below.

C List Specialists and C List Non Specialists

For aspirant judges who have shown an interest in the breed and have the support of the Club. Listings would normally include persons who have judged the breed at limited and open shows, but do not yet qualify for the B Lists. During that time, they should complete two (2) stewarding engagements and also acquire the "KC Rules and Regulations" and "Canine Conformation and Movement" certificates. If the above criteria are met after a period of two (2) years, then the applicants name would be looked at by the judging sub-committee for possible election to the B List.

- g) The criteria to qualify for the A1 List are stated above.
- h) The criteria to qualify for the A2 List are that a Panel, consisting of a maximum of fifteen (15) persons, taken from the people who have awarded the most CCs in the breed, and have fulfilled appointments within the previous five (5) years shall be appointed by the Committee to assess the suitability of Judges to award CCs in the breed. For each prospective candidate three (3) of the Panel shall be appointed by the Committee as assessors, to write a confidential report to the Kennel Club, on behalf of the Club, on the candidate's judging ability, recommending inclusion on the A2 List.
- i) Nominees for the A3 Lists must previously have been on the B List and the Judges Sub-Committee are of the opinion that the person has the knowledge and experience and is suitable to award CCs in the breed.
- j) Nominees for the B Specialist List must have previously been on the C List, the Judges Sub-Committee are of the opinion that the person is suitably experienced and knowledgeable to Judge the breed at Open Show level, would be supported by the Members, meets current Kennel Club training and qualification requirements.
- k) Nominees for the B Non-Specialist List need not have been on the C List, provided that the Judges Sub-Committee are of the opinion that the person is suitably experienced and knowledgeable to Judge the breed at Open Show level, would be supported by the Members, and meets current Kennel Club training and qualification requirements.
- l) Nominees as **Specialists** to be included on the C List must have owned and exhibited or taken an active interest in the breed for a minimum of three (3) years and attended a Club Training Seminar.
- m) Nominees for the **Non specialist** C list must have experience judging other breeds, have shown an interest in the breed and preferably attended a Club Training Seminar.
- n) A list of persons that are Kennel Club approved to award Challenge Certificates in the breed but who do not appear on the Club Judges Lists shall be added to the Judges List.

15. APPOINTMENT OF JUDGES FOR CLUB SHOWS

- a) A ballot of the Membership shall take place at the Annual General Meeting to decide whom the appointments shall be offered to and a notice requesting nominations will be sent out in the Newsletter.
- b) Nominations for the Club Championship Show shall come only from the revised Specialist A1 List, Specialist A2 List, Specialist A3 list or Non-Specialist A1 List
- c) Nominations for the Club Open Show shall come only from the revised Specialist A2 List, Specialist A3 List, Specialist B List or Non-Specialist B List
- d) Nominations must be in writing, proposed and seconded, with the nominee's permission and must reach the Secretary at least fourteen (14) days before the AGM.

16. EXPULSION OF MEMBERS

- a) Any Member who shall be disqualified under the Kennel Club Rule A11.j.(5) and / or Kennel Club Rule A11.j.(9) shall "ipso facto" cease to be a member of the British Manchester Terrier Club
- b) If the conduct of any member shall, in the opinion of the Committee of the Club, be injurious or likely to be injurious to the character or interests of the Club, the Committee may, at a meeting, the notice convening which includes as an object the consideration of the conduct of the member, determine that a Special General Meeting of the Club shall be called for the purposes of passing a resolution to expel him/her.

Notice of the Special General Meeting shall be sent to the accused member giving particulars of the complaint and advising him/her of the place, date and hour of the meeting so that he/she may attend to offer an explanation.
- c) If at the meeting a resolution to expel is passed, by a two thirds majority of the Members present and voting, his/her name shall forthwith be erased from the list of members, and he/she shall thereupon cease for all purposes to be a member of the Club except that he/she may, within two (2) calendar

months from the date of such a meeting, appeal to the Kennel Club upon and subject to such conditions as the Kennel Club may impose.

17. RULES

- a) These rules may only be altered or reversed at an Annual General Meeting, the agenda for which contains specific proposals to amend the rules.
- b) Any proposed alteration to the rules may not be brought into effect until the Kennel Club has been advised and approved the alteration.

18. FEDERATION OF SOCIETIES

The Club shall not join any Federation of Societies or Clubs.

19. THE KENNEL CLUB

The Kennel Club is the final authority for interpreting the Rules and Regulations of the Society in all cases relative to Canine or Society matters.

20. ANNUAL RETURNS TO THE KENNEL CLUB

- a) The officers acknowledge that during the month of January each year, Maintenance of Title Fee will be forwarded to the Kennel Club by the Secretary for continuance of Registration and that by 31st July each year, other returns, as stipulated in Kennel Club regulations for the Registration and Maintenance of Title of Societies and Breed Councils and the Affiliation of Agricultural Societies and Municipal Authorities to be forwarded to the Kennel Club.
- b) The Officers also acknowledge their duty to inform the Kennel Club of any changes of Secretary of the Society which may occur during the course of the year.

GENERAL CODE OF ETHICS

All members of the British Manchester Terrier Club undertake to abide by its general Code of Ethics.

CLUB MEMBERS:

- 1) Will properly house, feed, water and exercise all dogs under their care and arrange for appropriate veterinary attention if and when required.
- 2) Will agree without reservation that any veterinary surgeon who performs an operation on any of their dogs which alters the natural conformation of the animal, or who carries out a caesarean section on a bitch, may report such operation to the Kennel Club.
- 3) Will agree that no healthy puppy will be culled. Puppies which may not conform to the Breed Standard should be placed in suitable homes.
- 4) Will abide by all aspects of the Animal Welfare Act.
- 5) Will not create demand for, nor supply, puppies that have been docked illegally.
- 6) Will agree not to breed from a dog or bitch which could be in any way harmful to the dog or to the breed.
- 7) Will not allow any of their dogs to roam at large or to cause a nuisance to neighbours or those carrying out official duties.
- 8) Will ensure that their dogs wear properly tagged collars and will be kept leashed or under effective control when away from home.
- 9) Will clean up after their dogs in public places or anywhere their dogs are being exhibited.
- 10) Will only sell dogs where there is a reasonable expectation of a happy and healthy life and will help with the re-homing of a dog if the initial circumstances change.
- 11) Will supply written details of all dietary requirements and give guidance concerning responsible ownership when placing dogs in a new home.
- 12) Will ensure that all relevant Kennel Club documents are provided to the new owner when selling or transferring a dog, and will agree, in writing, to forward any relevant documents at the earliest opportunity, if not immediately available.
- 13) Will not sell any dog to commercial dog wholesalers, retail pet dealers or directly or indirectly allow dogs to be given as a prize or donation in a competition of any kind. Will not sell by sale or auction Kennel Club registration certificates as stand-alone items (not accompanying a dog).
- 14) Will not knowingly misrepresent the characteristics of the breed nor falsely advertise dogs nor mislead any person regarding the health or quality of a dog.
- 15) Are requested to observe and obey all Kennel Club and British Manchester Terrier Club rules.
- 16) Are expected to conduct themselves in a responsible and sportsmanlike manner.
- 17) Should show consideration for others, especially to newcomers, and should keep their dogs under full control at all times.
- 18) The prime consideration of every breeder should be strict adherence to the Breed Standard. Every breeder should strive to maintain healthy, sound stock, true to type.
- 19) A breeder should only breed from stock which is believed to be sound, free from any known defects, of sound temperament, and conforming to the breed standard. The breeder should take advantage of any health screening tests offered through the Club.
- 20) Once a mating has taken place, the owners of the bitch have a responsibility for the welfare of the puppies, and as such have an obligation to help new owners if requested to do so. Stud dog owners also have a moral responsibility for the welfare of the puppies.

BITCHES

Kennel Club Breeding Restrictions

1. The dam has already whelped four (4) litters (as of the 1st January 2012 the limit changed from six (6) litters to four (4) litters). As of this date the Kennel Club will no longer register any further litters from any bitch which our records show has already whelped four (4) litters. Therefore, for any litter born on or after the 1st January 2012, the system will automatically check to see how many previous litters the Kennel Club has an account of. Where the number previously recorded is four (4) or more, the application will be rejected, or;
2. The dam has already reached the age of eight (8) years at the date of whelping, (relief from this restriction may be considered normally provided an application is made prior to the mating, the proposed dam has previously whelped at least one (1) other registered litter, and the application is supported by veterinary evidence as to the suitability of the bitch involved in the proposed whelping), or;
3. The dam was under one (1) year old at the time of mating, or;
4. The offspring are the result of any mating between father and daughter, mother and son or brother and sister, save in exceptional circumstances or for scientifically proven welfare reasons, or;
5. The dam has already had two (2) litters delivered by caesarean section, save for scientifically proven welfare reasons and this only normally provided the application is made prior to the mating, or;
6. The dam was not resident at a UK address at the date of whelping.
There are further Kennel Club Rules and Regulations that may prevent a litter from being registered; the full Kennel Club Rules and Regulations are contained in the Kennel Club Yearbook.
7. The British Manchester Terrier Club strongly recommends that bitches must not be bred from so as to whelp before she is two (2) years old, and then only if she is considered mature enough to raise a litter.
8. Prior to mating the breeder must know the von Willebrands (vWD) status of their bitch, either Clear by Parentage (see her Kennel Club registration document) or have a Clear or Carrier certificate.
9. Assured Breeders must comply with all the requirements of the Kennel Club scheme.

STUD DOGS

1. Dogs offered at Stud should be fit and healthy, of good temperament and either DNA tested for vWD with a Clear/Carrier result or Clear by parentage.
2. The Stud Dog owner must ensure that the vWD status of the bitch is known – as above.
3. The Stud Dog owner should ensure that the mating is in accordance with the Bitch rules.
4. The Stud Dog owner must ensure that the bitch looks fit and healthy when she visits the dog.
5. After the mating, the Stud Dog owner must supply a Contract and receipt for the stud fee. The Contract should make clear what is to happen in the case of no resulting puppies i.e., repeat mating free of charge or refund of Stud fee etc.
6. The Stud Dog owner must keep accurate Stud records for each dog offered at Stud.

CARE AND MAINTENANCE

1. Take reasonable action to prevent your dogs roaming, from causing a nuisance to neighbours or those carrying out official duties.
2. When dogs are off your property ensure that they wear properly tagged collars (as required by law). Keep them under effective control and obey local bye- laws.
3. Acknowledge responsibility to clean up after your dog at all times.
4. Dogs should not be left unattended for an excessive length of time and not left in cars if there is a possibility of causing distress to the dog.

PUPPIES

1. It is the breeder's responsibility to make every effort to ensure that puppies only go to suitable, responsible homes.
2. All puppies must be in good health, and correctly wormed at time of sale.
3. It is recommended that no puppies should leave the breeder before eight (8) weeks of age, and/or only if fully independent of the mother.
4. If the breeder believes a puppy should not eventually be bred from it MUST be declared at the time of sale and registered with the Kennel Club.
5. No puppies should be sold to countries where they are not protected by anti- cruelty laws and subjected to surgical alterations. If in doubt consult the Ministry of Agriculture, or the Kennel Club.
6. The breeder should impress on buyers that they should first contact them in the event of any non-veterinary problem with the puppy. Breeders should make every reasonable effort to be of assistance in these circumstances.
7. All puppies must be DNA tested for vWD if they have a Carrier or unknown status parent. In purchasing a test kit from the British Manchester Terrier Club you are agreeing to the results being passed to the Kennel Club for inclusion on their lists be they Clear/Carrier/ or Affected.

THE BRITISH MANCHESTER TERRIER CLUB
INFORMATION TECHNOLOGY AND SOCIAL MEDIA POLICY
(This Policy forms part of the Club Rules)

About the Policy. The British Manchester Terrier Club (BMTc) has developed this policy to provide guidelines for the appropriate use of Information Technology (IT), including Social Media, to assist in providing a safe environment both physically and emotionally for members, volunteers and others providing a service to the Club.

Guiding Principles. BMTc acknowledges that Information Technology, including Social Media, is an effective communication tool that businesses and other organisations can use to communicate to their audiences and promote their services/activities.

BMTc encourages all our members to show respect towards the Club's officials, committee members, volunteers and other club members at all times, including on social media. At the BMTc we believe in open communication at all times and we encourage members and volunteers to contact a committee member if you would like to raise any issues or concerns.

However, BMTc has recognised the potential for IT, particularly Social Media, to be used inappropriately and/or in a manner which may be considered to be disparaging, bullying or even illegal.

To whom does the Policy apply? This policy concerns the use of IT by officers, committee members, volunteers and club members and others who may access BMTc IT platforms.

To what does the Policy apply? The Policy applies to the use of Information Technology, including but not limited to:

- Social Media.
- Email services.
- Instant messaging services.
- Text messages.
- Telephone calls.

What is Social Media

"Social Media" includes online services and tools used for publishing, sharing and discussing information. Social Media includes, but is not limited to:

- Social networking websites (e.g. Facebook, MySpace, LinkedIn).
- Micro-blogging sites (e.g. Twitter, Tumblr, Joomla).
- Video and photo sharing websites (eg YouTube, Flickr, Instagram).
- Blogs (including weblogs, corporate blogs, personal blogs and blogs hosted by traditional media publications).
- Online forums, chat rooms and discussion boards.
- Any other websites that allow individual users or companies to use simple publishing tools (e.g. Tumblr).

What The British Manchester Terrier Club expects on the Club's Website and the Club's Official Facebook Page

BMTc encourages positive informative messages including but not limited to:

- Promotion of and information on BMTc activities e.g. Kennel Club Showing, Obedience, Rally- Obedience, Flyball training, History of the breed.
- Promotion of and information on BMTc and other Club events e.g. Kennel Club Showing, Obedience, Rally-Obedience and Fly-ball Trials.
- Posting information of interest to members.
- Acknowledge of members successes.
- Posting photos e.g., of Club events.

When posting messages individuals or groups

- Ensure that content posted is factually accurate and complies with BMTC policies.
- Be courteous and respectful to BMTC officers, members, volunteers, visitors and invitees e.g., stewards, judges & patrons.
- Be respectful of all individuals and communities with which you interact online.
- Respect copyright, privacy, financial disclosure and other applicable laws when posting content on social media.
- Before posting any statements or comments on behalf of BMTC or which may be construed to be attributed to BMTC permission must be obtained from the BMTC Committee.
- The BMTC logos must not be used without prior written authorisation from the BMTC Committee.

What The British Manchester Terrier Club will not accept on its Website or Official Facebook page, but not limited to:

- Posting of any content that could be considered disparaging, embarrassing, obscene, defamatory, threatening, harassing, discriminatory, libellous or hateful to another person or entity, including, but not limited to, BMTC officials, members, volunteers, and invitees e.g., stewards, judges, & patrons.

Removal of material from any Social Media site

- When requested by the Committee of BMTC, no removal of any posting immediately following the request will be considered to be a breach of this Policy. **You are responsible for what you post since it is a public medium**
- **Be mindful:** Any comments made or images, videos and photographs posted on social media platforms, irrespective of privacy settings are public remarks and can be shared, copied and distributed to a wider audience than may have been originally intended and therefore become publicly published views. There is no such thing as a 'private' social media site, even if you delete a post.
- **Consider:** If the content of the message would not be acceptable for face-to-face conversation then it is not acceptable for a social networking site.

Breaches of the Policy

Any complaints about breaches of this Policy will be dealt with seriously, confidentially and expediently by the BMTC Committee. Action that may be taken includes, but is not limited to, issuing a formal warning, withdrawal of membership from BMTC, information being provided to affiliate bodies i.e., Kennel Club and/or to the Police.

Breach of these provisions may result in expulsion from club membership, and/or disciplinary action by the Kennel Club and/or reporting to the relevant authorities for legal action, as appropriate.

APRIL 2019